
Statute of the Scientific Board of the Czech Literary Bibliography Research Infrastructure

Article 1

Preamble

1. The Statute of the Scientific Board (hereinafter referred to as ‘Board’) of the Czech Literary Bibliography Research Infrastructure (hereinafter referred to as ‘CLB’), which is operated by the Institute of Czech Literature of the Czech Academy of Sciences (hereinafter referred to as ‘ICL’), describes its mission, composition, and policy of conduct.
2. The Board acts as an advisory body to the ICL Director and to the CLB Director.
3. The Czech Literary Bibliography is a department of the ICL, which was included by the Czech Ministry of Education, Youth and Sport on the Roadmap of Large Research Infrastructures of the Czech Republic for the years 2016–2022.

Article 2

Board Duties

1. The scope of the Board’s duties primarily includes:
 - 1.1 Discussion of the professional orientation of the CLB,
 - 1.2 discussion of the CLB strategic goals,
 - 1.3 assessment of CLB activities,
 - 1.4 submission of proposals for CLB activities,
 - 1.5 formulation of strategic recommendations for future CLB activities,
 - 1.6 discussion of annual reports on CLB activities.

Article 3

Board Composition

1. The Board is made up of leading and respected domestic and foreign experts in the field of literary studies, history, humanities and social sciences, information science, and digital humanities.
2. The minimum number of Board members is 5.
3. More than half of the members of the Board work at institutes outside the Czech Republic.
4. An employee of the ICL or CLB cannot become a member of the Board.
5. Members of the Board are appointed by the ICL Director.

6. The term of office of a Board member is equal to the duration of the Czech Literary Bibliography Research Infrastructure project and is repeatable.
7. The Board elects a chairperson from its members.
8. Organization and administration of the Board is overseen by the Secretary of the Board, appointed from the employees of the CLB.

Article 4

Regular Meetings of the Board

1. The Board meets at least once a year.
2. The Board discusses the proposals of the CLB Director, its own Chairperson and members, and the ICL Director.
3. The Board makes decisions by a majority of votes cast by members present. In case of a tie, the Chairperson's vote decides.
4. The CLB Director participates in Board meetings.
5. ICL Director and deputy directors may participate in Board meetings.
6. The Secretary attends the Board meeting and takes minutes.
7. Invited guests and external experts may participate in Board meetings.

Article 5

Discussion of Issues Regarding Board Duties Outside of Regular Meetings

1. Outside of regular meetings, the Board conducts its discussions electronically (by email or online conference, etc.).
2. Resolutions adopted by discussions outside regular meetings have the same validity as resolutions adopted by discussions within them.

Article 6

Final Provisions

1. This Statute was approved by the Board at its regular meeting of 5 October 2023.
2. The Statute is part of the internal guidelines of the Czech Literary Bibliography Research Infrastructure.

Prague, 5 October 2023

Certified as accurate by:
Mgr. Vojtěch Malínek, Ph.D.,
CLB Director