



The Institute of Czech Literature of the Czech Academy of Sciences announces a competition for the following position:

DATA SPECIALIST IN DIGITAL HUMANITIES

to the Department of the [Czech Literary Bibliography](#) (CLB).

Job description:

- Data control and analysis for the Czech Literary Bibliography Research Infrastructure;
- preparation and automatised enrichment of datasets for further processing;
- conversion and retroconversion of data suitable for inclusion in the CLB databases;
- related data research in bibliographical and literary studies data (if interested);
- participation in developing the CLB software tools (if interested).

Requirements:

- Interest in work with databases, data-driven research or digital humanities;
- basic knowledge of the language Python, possibly R;
- experience of working with spreadsheets (MS Excel, Google Sheets, etc.);
- analytical and system thinking;
- diligence, conscientiousness, independence, teamwork skills;
- willingness to learn new things.

Advantage:

- Advanced knowledge of one of the languages listed above;
- knowledge of Linked Open Data concept (especially Wikidata);
- knowledge of library database systems (especially Aleph, VuFind, KOHA) and formats (MARC21 and MARCXML);
- knowledge of JSON and XML formats processing;
- interest in (Czech) literature, orientation in literary studies;
- experience with digital humanities projects;
- at least basic knowledge of Linux OS and Github platform;
- knowledge of English ideally at a level required for the professional communication.

We offer:

- Work in a respected infrastructure department with a broad portfolio of services and research activities, including involvement in international projects;
- friendly working team;

- 5 weeks of vacation and 6 sick days per year;
- flexible working conditions – flexible working hours, possibility of working partly from home;
- work in an academic workplace in Prague city centre near the Masaryk railway station;
- meal allowance, phone benefit, contribution from the Social Fund (pension insurance);
- training and the possibility of further education, language courses;
- discounts on books in the Academia bookshop;
- possibility to apply for accommodation in the facilities of the Czech Academy of Sciences;
- possibility of placing pre-school children in the children's groups of the Czech Academy of Sciences.

Working conditions:

- Start date ideally from May 1, 2025;
- fixed-term contract for 1 year with the possibility of extension;
- 1,0 FTE or by agreement.

Please send your application containing a structured CV (possibly with a portfolio of works) and a motivation letter to kariera@ucl.cas.cz.

Closing date: **March 31, 2025**

Expected date of personal interview: **April 9 or 10, 2025**

The Institute of Czech Literature of the CAS reserves the right to invite only selected candidates to a personal interview and the right not to select any of the candidates.

Contact person:

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The ICL has developed its OTM-R policy and is a recipient of the HR Award. For more information on the selection process and employment at the ICL, please visit: <https://ucl.cas.cz/informace-pro-uchazecky-a-uchazece/>.

By replying to this advertisement or by sending your CV and any other personal materials to the Institute of Czech Literature of the CAS, you consent to the processing of your personal data in accordance with the General Data Protection Regulation 2016/679 (GDPR). This consent may be withdrawn at any time after the end of the selection procedure, in writing.